

August 18, 2025

RE: **The Inaugural New Jersey Epilepsy Symposium: Innovations in Medical and Surgical Management Across the Lifespan**
Exhibit Space

On behalf of Rutgers Health, we invite you to be an exhibitor at a continuing medical education activity entitled **"The Inaugural New Jersey Epilepsy Symposium: Innovations in Medical and Surgical Management Across the Lifespan"** to be held Friday, November 21, 2025 at the Pine Manor in Edison, NJ.

The purpose of the exhibitor space is to complement the activity with topic-relevant products and services, and to further the scientific, technical, and educational advancement of our participants. We anticipate approximately 100 participants. A copy of the program is enclosed.

We are offering two tiers of exhibitor activity and corresponding fees, established thusly:

\$2,500.00 for one table and two representatives in the exhibit hall; and

\$4,000.00 for two tables and four representatives in the exhibit hall;

Your fee entitles you to exhibit space as detailed above, handout materials, refreshment breaks, lunch, and acknowledgement in the course syllabus. Representatives from your organization may attend the educational activity for the direct purpose of the representatives own education; however, they may not engage in sales or marketing activities while in the space or place of the educational activity. Please note that due to the venue's space capacity, exhibit space will be offered and accepted on a first come, first served basis.

If you would like to exhibit, please complete the enclosed *Exhibitor Registration Form* and *Exhibitor Agreement* and return it to me by email at keisha.ferguson@rutgers.edu. The tax identification number for Rutgers Biomedical and Health Sciences is 22-6001086.

We appreciate your support of this important educational event in our community and in assisting us to raise the standard of healthcare in New Jersey and surrounding communities. As we get closer to the meeting date, we will provide you with additional exhibit information. Should you require additional information, please contact me by email at keisha.ferguson@rutgers.edu.

Sincerely,

Keisha Ferguson
Program Support Coordinator